



# The Branch Connection Rental Policy



## **Location**

14055 Dennis Lane, Farmers Branch, TX 75234

## **Contact Information**

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## **Hours of Operations**

Monday - Wednesday: 8 am - 8:45 pm

Thursday - Friday: 8 am - 5 pm

Saturdays: 1 - 5 pm

**Only available for after-hours reservations. Please call for more information.**

## **Additional Amenities**

|                         |                 |                    |                 |
|-------------------------|-----------------|--------------------|-----------------|
| Projector and Screen    | \$20 per rental | Commercial Kitchen | \$25 per hour   |
| Portable speaker system | \$10 per rental | Coffee Maker       | \$10 per rental |
| Podium                  | \$10 per rental |                    |                 |

## **Additional Facility Information**

Please familiarize yourself with all technology prior to renting a room.

Alcohol by permit only and only after hours.

Food service is allowed.

Facility is on 6 day cleaning schedule. Any Sunday rental will be charged a \$114 porter fee.



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| Rooms Available for Rent |          |             |                  |                               |                 |                        |                            |         |                            |  |
|--------------------------|----------|-------------|------------------|-------------------------------|-----------------|------------------------|----------------------------|---------|----------------------------|--|
| Room Name                | Capacity | Square Feet | Room Shape/ Type | AV Information                | AV Connector    | Resident Rate per hour | Non-Resident Rate per hour | Deposit | Common Room Use            | Additional Room Information  |
| Conference Room          | 20       | 648         | Conference       | SMART TV                      | HDMI            | \$75                   | \$100                      | \$100   | meetings                   |  |
| Ballroom                 | 300      | 5000        | Ballroom         | Portable projector and screen | Video-USV cable | \$200                  | \$250                      | \$200   | various                    | Stage<br>Commercial Kitchen (\$25 per hour)<br>Dance floor<br>Table and chairs set-up and take down fee (\$25.00 per hour) |
| Craft Room               | 35       | 868         | square           | Portable projector and screen | Video-USV cable | \$75                   | \$100                      | \$100   | Crafts, speakers, meetings |  |
| Bridge Room              | 30       | 830         | square           | Portable projector and screen | Video-USV cable | \$75                   | \$100                      | \$100   | Games, speakers, meetings  |  |
| Mirrored Room            | 40       | 982         | oblong           | Portable projector and screen | Video-USV cable | \$75                   | \$100                      | \$100   | Games, speakers, meetings  |  |