



Fire Department Rental Policy



Location

13333 Hutton Dr., Farmers Branch, TX 75234

Contact Information

CJ Alexander • 972-919-2640 • c.alexander@farmersbranchtx.gov • add website

Hours of Operations

Monday – Thursday: 7-5, Friday: 7-4

Available for after-hours reservations – please call for more information

Additional Amenities

Projector and Screen	Included	Balloons	N/A
Portable speaker system	N/A	Coffee Maker	\$2 per serving
Podium	Included	Popcorn Machine	N/A
Kitchen Access	N/A		

Additional Facility Information

Please familiarize yourself with all technology prior to renting a room.

Basic food service is allowed.

Breakroom area located next to the room with vending machines and basic kitchen supplies.

Room is also the City's emergency operations center and reservations can/will be canceled during an emergency.



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Rooms Available for Rent										
Room Name	Capacity	Square Feet	Room Shape/ Type	AV Information	AV Connector	Resident Rate	Non-Resident Rate	Deposit	Common Room Use	Additional Room Information
Training Room – can be split into two rooms	50	1,000	Multi-purpose	2-60" flat screen 1-80" flat screen 2-projectors	HDMI Clickshare	Open \$50	Open \$75	\$200	Meetings Training	4 dry erase boards Desktop computer
						Closed \$75	Closed \$100			