



FARMERS  
BRANCH

# FILL PERMIT APPLICATION

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE CHECK:     Farmers Branch Creek     Rawhide Creek     Cooks Creek  
  
                           Valwood Improvement District                                     Elm Fork of Trinity River

Any improvement within a special flood hazard area and/or within a controlled flood protection area shall be required to conform to the provisions of Ordinance 1670 and as amended in Ordinance 2014.

A pre-application conference must be held with representatives from the Engineering Department to begin the process. Information necessary for a complete evaluation of the proposed project will be determined at the pre-application conference. A completed and signed fill permit application is required to be submitted to the Engineering Department. After the permit is released, the original will be retained in the Engineering Department and a copy is to be available at the project site.

## 1. Property Owner:

Name:	
Address:	
City:	
Telephone:	E-mail:

## 2. Engineer/Contractor:

Name:	
Address:	
City:	
Telephone:	E-mail:

**3. Property Description:**

Subdivision:
Block No.:
Lot No.:
Acreage:
Use: <input type="checkbox"/> Private property <input type="checkbox"/> Public R. O. W. or Easement <input type="checkbox"/> Park

**4. Description of Proposed Work:**


**5. Total estimated material to be placed/removed in floodplain:**

\$ \_\_\_\_\_

**6. Total cost of all work to be done under this permit:**

\$ \_\_\_\_\_

**7. Expected start date:** \_\_\_\_\_ **Expected complete date:** \_\_\_\_\_.

**8. Will work be phased?**  NO  YES **If yes, explain.** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

**9. Where is the intended location of storage for materials to be used for project?** \_\_\_\_\_

\_\_\_\_\_.

**INDEMNITY AGREEMENT**

**❖❖❖READ AND ACKNOWLEDGE❖❖❖**

- a) The flood hazard boundary maps and other flood data used by the Floodplain Administrator in evaluating flood hazard to proposed developments are considered reasonable and accurate for regulating purposes and are based on the best available scientific information. Greater floods can and will occur by manmade or natural causes. Issuance of this permit shall not create liability on the part of the City of Farmers Branch or any administrative decision lawfully made there under. The owner is aware of the above facts and does hereby agree to indemnify or hold the City harmless from any suits, judgement claims, or demands which might occur as a result of the construction and issuance of a Flood Plain Fill Permit.
- b) Construction shall conform to the standard methods of construction of the City of Farmers Branch.
- c) All of the submittal information must be performed by a Registered Professional Engineer in the State of Texas; with the seal of the engineer affixed with signature to same submittal.
- d) Creeks are a major component of a drainage system. They sometimes convey substantial amounts of storm water at high velocities. Even when a structural design and a hydraulic analysis are not requisite for a permit, it is always in the property owner's best interest to have a structural design and a hydraulic analysis completed to insure that the improvements will perform as intended without adverse effects.
- e) This permit becomes null and void if work is not commenced within 180 days, or if construction or work is suspended or abandoned at any time after work is commenced.
- f) The undersigned agrees to provide notice to the Floodplain Administrator, a minimum of 48 hours prior to the start of construction or work, to schedule inspection by the Engineering Department.
- g) I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.
- h) I am the owner of the above-described property or his duly authorized agent. Permission is hereby granted to enter the premise and make all inspection.

Executed this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, having read and understood the provision of this permit.

\_\_\_\_\_  
**Printed Name of Owner**

\_\_\_\_\_  
**Signature of Owner**

State of \_\_\_\_\_

County of \_\_\_\_\_

Before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ personally appeared \_\_\_\_\_ known to me to be the person who executed this document.

\_\_\_\_\_  
(Notary Public) My commission expires: \_\_\_\_\_.

\_\_\_\_\_  
**Printed Name of Contractor/Engineer**

\_\_\_\_\_  
**Signature of Contractor/Engineer**

State of \_\_\_\_\_

County of \_\_\_\_\_

Before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ personally appeared \_\_\_\_\_ known to me to be the person who executed this document.

\_\_\_\_\_  
(Notary Public) My commission expires: \_\_\_\_\_.

Approved as to form by City Attorney

**Determination by Floodplain Administrator**

- 1) The proposed work is  **in**  **not in** conformance with the standards and regulations of the City of Farmers Branch.
  
- 2) Other required agencies' approval received (Corp., FEMA, TWC, VIA): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 3) City Council approval  **is**  **is not** required. (Minor improvement and limited or emergency maintenance activity do not require approval by City Council.)
  
- 4) Permittee  **must**  **must not** submit a certification from a registered professional engineer, licensed landscape architect, or registered public land surveyor that the finished floor level of the structure has been constructed at the specified elevation.
  
- 5) For residential and non-residential structures, the lowest floor (including basement) must be elevated or flood proofed to \_\_\_\_\_ feet mean sea level. The existing base flood elevation is \_\_\_\_\_ feet mean sea level.
  
- 6) At completion a certified as-built drawing  **shall**  **shall not** be provided to the Floodplain Administrator.
  
- 7) Other Provisions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 8) Reason for Rejection: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 9) Date approved by City Council if required: \_\_\_\_\_

\_\_\_\_\_  
Floodplain Administrator

\_\_\_\_\_  
Date Released for Construction