



CELLULAR CONTRACTORS

WATER TOWER ACCESS PERMIT

A COPY OF THIS PERMIT MUST BE MAINTAINED AT THE CONSTRUCTION SITE

➤➤VALID 60 DAYS FROM RELEASE◀◀

PERMIT #

WATER TOWER ADDRESS: _____

FACILITY OWNER INFORMATION

(T-Mobile, Verizon, Sprint, etc.)

CONTRACTOR INFORMATION

(Company doing the work)

Utility Franchise Name:	Company Name:	
Contact Name:	Contact Name: <i>(Project Manager and/or Onsite)</i>	
Phone:	Office Phone:	Cell:
Email:	Email:	

PROJECT DESCRIPTION *(trouble shooting, replacing cables, etc.)*

TYPE OF WORK:

- Equipment Swap
- Inspect Coaxial
- Troubleshooting
- Any Modification or addition to cell tower (Building Permit Required. Separate Permit)
- Construction of a structure and/or cell (Building Permit Required. Separate Permit)

TYPE OF ACCESS NEEDED:

- Access Aloft
- Tower Interior
- Other: Explain in "PROJECT DESCRIPTION"

HEAVY LIFTING EQUIPMENT YES* NO **(**IF YES, CITY LINE LOCATES MUST BE REQUESTED**)**

**LINE LOCATES
72-HOUR NOTICE**



Call **972.919.2597** To Schedule City Utility Locates, or
Email Your Request at: Todd.Baker@farmersbranchtx.gov
(ENSURE TO REFERENCE YOUR PERMIT NUMBER)



ADDITIONAL CONDITIONS:

- Notify Pump Station Supervisor for walk-through after work.
- Complete "Request for Off Duty Police Officer(s)." They can provide street closure if needed.
- Todd Baker – Pump Station Supervisor - 469.835.0687
Todd.Baker@farmersbranchtx.gov
- Erik Stokes – FBPD Lieutenant - 972.919.9351
Stokese@farmersbranchtx.gov (attach FBPD approved permit)

CITY STAMP "RELEASE FOR CONSTRUCTION" BELOW



City of Farmers Branch-Police Dept.
3723 Valley View Ln
Farmers Branch, Texas 75244

Request for Off Duty Police Officer(s)

Name of Organization/Contractor: _____ Person Requesting: _____

Contact Person (if different than above): _____ Phone No. (____) _____

Fax No. (____) _____ e-mail address _____

Address of Event/Assignment: _____

Date(s) of Event/Assignment: _____ Time of Event/Assignment(s): _____

ALCOHOL? Yes No (If Yes, **2 Officers Required**) ESTIMATED ATTENDANCE: _____

TYPE OF ASSIGNMENT: BASIC SECURITY TRAFFIC CONTROL WATER TOWER ACCESS-SENTRY REQUIRED
 OTHER (EXPLAIN): _____

DETAILS OF ASSIGNMENT: _____

Number of Officers needed: _____ STREET CLOSURE NEEDED: Yes No

Rate of pay: \$ _____ (See Below for Rates)

- **4 HR minimum does not apply to traffic direction assignments. However, the minimum rate is \$50 per hour.**
- **4 HR MINIMUM AND 24 HR ADVANCED CANCELLATION REQUIRED - To cancel call (972) 484-3620**

- The hourly rate for off duty work is \$40.00 per hour – Inside Duty, \$45 per hour – Outside Duty. There is a four (4) hour minimum.
- The hourly rate for working an off duty job on City recognized holidays will be \$50.00 per hour/officer.
- Request with less than one (1) business day notice prior to start of job is \$50 per hour.

The Farmers Branch Police Department is the sole determiner of how many officers will be required at the event. Estimated number of attendees and if alcohol is present are some of the determining factors in the number of officers required. For events involving alcohol there is a 2 officer minimum- no exceptions.

PAYMENT MUST BE MADE TO THE INDIVIDUAL OFFICER(S).

Payment will be made by Check Cash Payment to officer(s) is due upon arrival unless prior arrangements are made.

AUTHORIZED SIGNATURE: _____

Incomplete requests will not be considered.

Return completed form to
Off-Duty Job coordinator
Lt. Erik Stokes
Farmers Branch Police Department
Office (972) 919-9351
Fax (972) 247-0151
stokese@farmersbranchtx.gov