



# City of Farmers Branch

Historical Park  
2540 Farmers Branch Ln  
Farmers Branch, TX 75234

## Meeting Minutes

### Historical Preservation & Restoration Board

Thursday, February 25, 2021

6:30 PM

Virtual via Zoom

**Meeting will be held at 6:30 PM via Zoom.**

**Absent** 1 - Member Betina Miller

**Presiding** 1 - Chair John Hylkema

**Present** 6 - Member Bill Stolp, Member Lisa Neumeyer, Member Ginny Welch, Vice Chair  
Melissa Dours, Alternate Carloantonio Oliver, and Alternate Teresa Webster

**Staff** 1 - Hillary Kidd

This meeting will be closed to in person attendance by the public. A temporary suspension of the Open Meetings Act to allow telephone or videoconferencing has been granted by Texas Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19.

The Historical Preservation and Restoration Board will conduct the meeting by video conference and by utilizing telephonic capabilities. Members are entitled to participate remotely via Zoom Teleconferencing. To join the meeting by video conference, visit the link below.

You are invited to a Zoom webinar.

When: Feb 25, 2021 06:30 PM Central Time (US and Canada)

Topic: Historical Preservation & Restoration Board

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85607843354?pwd=WFV1NW1WeXdJMEJ5bG03aGZlei9PUT09>

Passcode: 790451

Or iPhone one-tap :

US: +13462487799,,85607843354# or +12532158782,,85607843354#

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US: +1 346 248 7799 or +1 253 215 8782 or +1 669 900 9128 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 856 0784 3354

International numbers available: <https://us02web.zoom.us/j/85607843354>

#### **CALL TO ORDER**

The meeting was called to order by Board Chair, Johannes Hylkema at 6:32 PM.

#### **AGENDA ITEMS**

**B.1**     TMP-3377     Consider appointing a Vice Chair; and take appropriate action.

Board Chair Ann Christman resigned effective February 18, 2021 to run for City Council. Vice Chair Johannes Hylkema will move into the Board Chair position. Alternate Teresa L. Webster moved to nominate Member Missy Dours for the Vice Chair position. Member Danielle Neumeyer seconded. The motion carried by the following vote:

**Recused:** 1 - Vice Chair Dours

**Aye:** 5 - Member Stolp, Neumeyer, Welch, Alternate Oliver and Alternate Webster

**B.2**     **TMP-3326**     Consider approval of minutes for January 28, 2021; and take appropriate action.

Alternate Teresa L. Webster moved the minutes of the January 28, 2021 Board meeting be approved as presented. Member Ginny Welch seconded. The motion carried by the following vote:

**Aye:** 6 - Member Stolp, Neumeyer, Welch, Vice Chair Dours, Alternate Oliver and Alternate Webster

**B.3**     **TMP-3360**     Consider excusing the absence of Ginny Welch from the January 28, 2021 Board meeting; and take appropriate action.

Member Danielle Neumeyer moved to excuse the absence. Vice Chair Missy Dours seconded. The motion carried by the following vote:

**Recused:** 1 - Welch

**Aye:** 5 - Member Stolp, Neumeyer, Vice Chair Dours, Alternate Oliver and Alternate Webster

**B.4**     **TMP-3374**     Receive Historical Park Quarterly Report: First Quarter FY 20-21.

The Historical Park Quarterly Report: First Quarter FY20-21 was included in the Board packet. Highlights include:

- The year-to-date revenue totals for the first quarter FY 20-21 have decreased by 21% compared to last year.
- FY 20-21 year-to-date revenue was \$50,864.
- All of the Historical Park's public December events and programs were canceled due to a sharp increase in positive COVID-19 cases in Dallas County.
- The first quarter rental revenue for FY 20-21 totaled \$8,525, compared to \$6,404 in the first quarter of FY 19-20; an increase of 33% or \$2,121. Additional wedding and memorial service rentals, and a venue rental for a classic truck show contributed to the overall increase.
- Expenses are down due to the following staff positions being vacant: Museum Educator, two part-time Park Attendants, and contract Stewards.

**B.5**     **TMP-3324**     Receive a Historical Park update.

Historical Park Manager, Hillary Kidd gave the Park update. The Witness to History Award will be presented on March 3 to Marshall's Bar-B-Q. Board members that need to reapply for the Board are Member Danielle Neumeyer, Member Bill Stolp, , Member Betina Miller, and Alternate Carloantonio Oliver. Upcoming events include: Mad Hatter Tea (sold

out), Art at the Park, and Painting with Paloma. Girl Scout Thinking Day Patch Workshop was cancelled in-person due to inclement weather. Staff was able to make kits for participants to pick up so they could still get their patch. Three rentals were added to the calendar. The winter storm had minimal impact to the Park. The Church sustained a water leak in the back room from a broken pipe. Chair Johannes Hylkema received the award for his "Excellence in Leadership" from the Mayor.

**B.6**     **TMP-3376**     Discuss forming a Sub-Committee to assist with the 75th Birthday Celebration; and take appropriate action.

Vice Chair Missy Dours volunteered to co-chair the sub-committee with Member Ginny Welch. Additional Board volunteers for the 75th Birthday Celebration sub-committee include: Member Danielle Neumeyer, Member Betina Miller, and Alternate Carloantonio Oliver. The Celebration is planned for the Independence Day Celebration on July 2, 2021. Historical Park Manager, Hillary Kidd will be reaching out to those that volunteered with more information.

**B.7**     **TMP-3327**     Receive Sub-Committee updates.

- **STEPS**
  - The committee is awaiting the arrival of the new workbook.
- **Fundraising**
  - Board Chair Johannes Hylkema and Vice Chair Missy Dours are working with Grace at the Farmers Branch Chamber of Commerce. They are trying to make progress with local businesses helping to raise money for Historical Park events.
- **Arts District Task Force**
  - No report.
- **Farmers Branch Keenan Cemetery**
  - Historical Park Manager, Hillary Kidd is working on compiling records and exploring cemetery software programs.

**B.8**     **TMP-3358**     Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch.

No discussion.

**B.9**     **TMP-3322**     Discuss agenda items for future Historical Preservation and Restoration Board meetings.

No discussion.

**CITIZEN COMMENTS**

There were no comments made.

**ADJOURNMENT**

The meeting was adjourned at 7:41 PM.

  
Chair

  
Secretary